



TEMPORARY EQUIPMENT IMPORT (TIP)

Permit Request

IMPORTANT: foreign producers must submit the written request at least ten (10) days prior to their Dominican Republic arrival. This request is free of charge.

1. Application letter addressed to the Film Commissioner Mrs. Yvette Marichal through the Department of Registry, signed by the producer or his legal representative. Also, an application form shall be requested to the Department of Registry (SIRECINE).
2. List of equipment including: serial number, chassis number, and other general information, as well as their value in Dominican Pesos.
3. Project in which the equipment will be used, Shooting Permit number and shooting dates.
4. **Entry and departure details:**
 - Port of entry.
 - Flight or shipment in which the equipment will arrive in.
 - Date of arrival.
 - Country of origin.
 - Port of departure.
 - Flight or shipment in which the equipment will depart in.
 - List of persons that will accompany the equipment with their passport numbers.
5. Copy of the Customs Sworn Statement of the equipment that will be temporarily imported.
6. Contact Information of the person responsible of the request process (name, phone number, and email).

Once the Film Commission authorizes the request, the applicant Must, through Customs, process the equipment delivery.

Return of equipment

The applicant Must through their Customs representative arrange the return of the equipment to the country of origin completing the Customs Export Sworn Statement.

Restrictions

1. The authorization of the Temporary Equipment Import is only valid for the production of the specified project in the request letter.
2. The authorization will be granted for the shooting period stated in the request. If the production faces delays, the applicant Must formally request an extension listing the reasons why the production faced delays.
3. **Once the production is concluded the equipment must be immediately returned to its country or origin.**